

# CITY OF MANASSAS

## PUBLIC WORKS DEPARTMENT



# ANNUAL REPORT

## FY 2013



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## **Public Works Mission Statement**

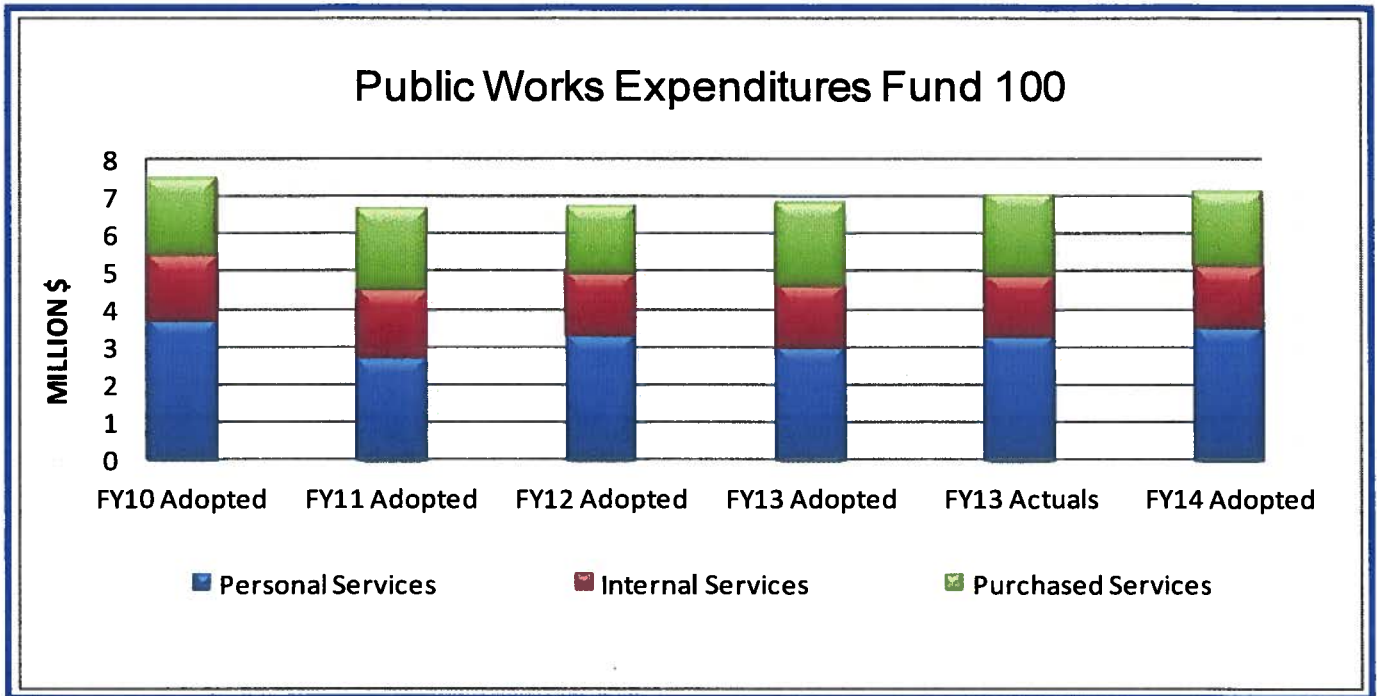
To provide quality and responsive maintenance and collection services to residents and businesses within established budgets.

To provide well planned and constructed capital projects that both serve the public and enhance public and private infrastructure.

To provide leadership in environmental sustainability by promoting conservation measures, reducing energy use and complying with environmental regulations.



# Public Works Expenditures FY 2013



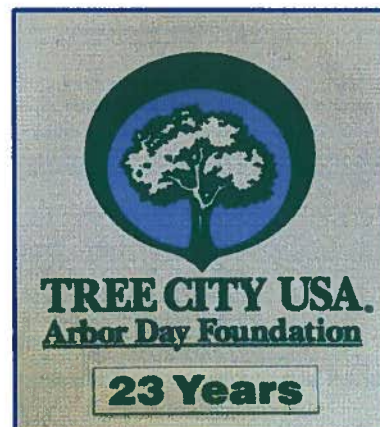
**FY13 Budget Adopted \$7,043,670**  
**FY 13 Amended \$7,368,188**  
**FY13 Actual \$7,103,965**

The General Fund portion of the FY 2013 Public Works budget was under the amended budget by \$264,223 (3.5%). The FY 2013 budget was increased by \$296,630 to accommodate salary merit increases and an increase of \$121,000 in the City's paving budget.



## FY 2013 Accomplishments

- Completion of Maple Street Improvement project from Portner Avenue to Centreville Road.
- Completion of Cockrell Road Improvement project from Ashton Avenue to Alpha Court.
- Completed the stormwater utility feasibility study. Two City Council work sessions conducted for consideration of moving forward implementation phase.
- Various facilities and park improvements completed including fencing replacements at GMBL, flooring at Stonewall pool building, tree replacements along Godwin Drive between Wellington Road and Sudley Road.
- Building infrastructure for over 200,000 SF of space maintained.
- Main Streetscape project substantially complete.
- Completion of Cavalry Run parking lot construction project.
- Completion of Center Street drainage improvement project.
- Curbside recycle rate currently @ 30%. Overall recycle rate (residential and commercial) currently over 40%.
- Traffic Signal Project along Sudley Road currently under construction replacing span wire with mast arms @ three intersections using Federal funding.
- Maintained certification for Tree City USA.



# Budget Cut Service Level Impacts

<b>Service Level Impacts</b>		
<b>Item</b>	<b>Impact</b>	<b>Cost</b>
<b>&lt; 3.5 FTE staff reductions</b>		<b>\$ 190,800</b>
	<ul style="list-style-type: none"> <li>- reduction park maintenance</li> <li>- reduction office staff support</li> <li>- reduction in engineering to align with reductions in CIP</li> <li>- reduction in asphalt patching* and storm sewer maintenance</li> </ul>	
<b>&lt; decrease concrete replacement program 75%</b>		<b>\$ 150,000</b>

\*these cuts were carried over into the FY12 base budget. Paving reductions in FY11 were restored in the FY12 budget.



# Departmental Initiatives & Challenges

## Challenges

- historical cuts in operating budget still below FY 2009 level
- revenues not matching cost increases
- state transportation funding for Urban construction programs eliminated in 2009 has been replaced in part by the Revenue Sharing Program
- new storm water regulations (Chesapeake Bay TMDL regulations)
- rising prices for materials and supplies

## Environmental Initiatives

- 10% green fleet goal (hybrid/alternate fuel vehicles)
- Tree City USA designation
- single stream recycling
- household hazardous waste program (ongoing)
- GPS fleet management system
- LED street lights (pilot completed)

## Infrastructure Maintained

- 3,050 streetlights (maintained by Utilities – General Fund expense)
- 254.3 lane miles streets
- 11 city parks
- 8 schools (fields)
- 2 city cemeteries
- 133,000 sf planting beds
- 452 pieces equipment (354 licensed vehicles including school vehicles, trailers, etc)
- 61 traffic signals
- 17 city buildings
- 470,000 lf storm sewer
- 22 storm water management ponds

## Essential City Services

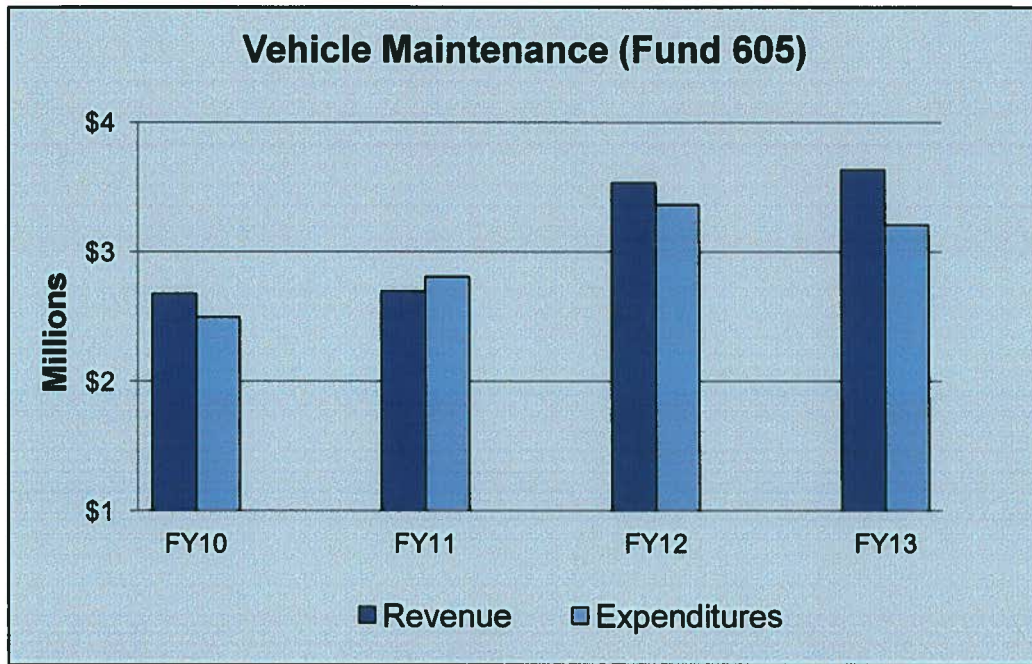
- contract trash collection serving 10,000 customers
- snow removal, street sweeping, leaf collecting citywide
- roadways and storm sewer maintenance
- facilities management and maintenance
- parks, cemeteries and ball field maintenance
- traffic controls and markings for all city maintained roadways



# Vehicle Maintenance Garage Fund (605)

## Revenues & Expenditure

Revenues came in at \$3,631,216 vs the adopted budget of \$3,436,480. Expenditures were \$3,204,224 vs an amended budget of \$3,627,914. Charges for fuel & parts were the reason for revenue being over estimates. Expenditures came in as projected. The amended budget includes vehicle purchase carry-overs that were not expended in FY12.



Working capital for the account has increased due to decreased vehicle purchases over the last year. Working capital is at \$1.4M with a goal for the fund being \$400,000. In FY12 the \$200,000 operating subsidy to general fund was eliminated and the police vehicle cruiser replacement program was reinstated and other equipment replacements were programmed where necessary.

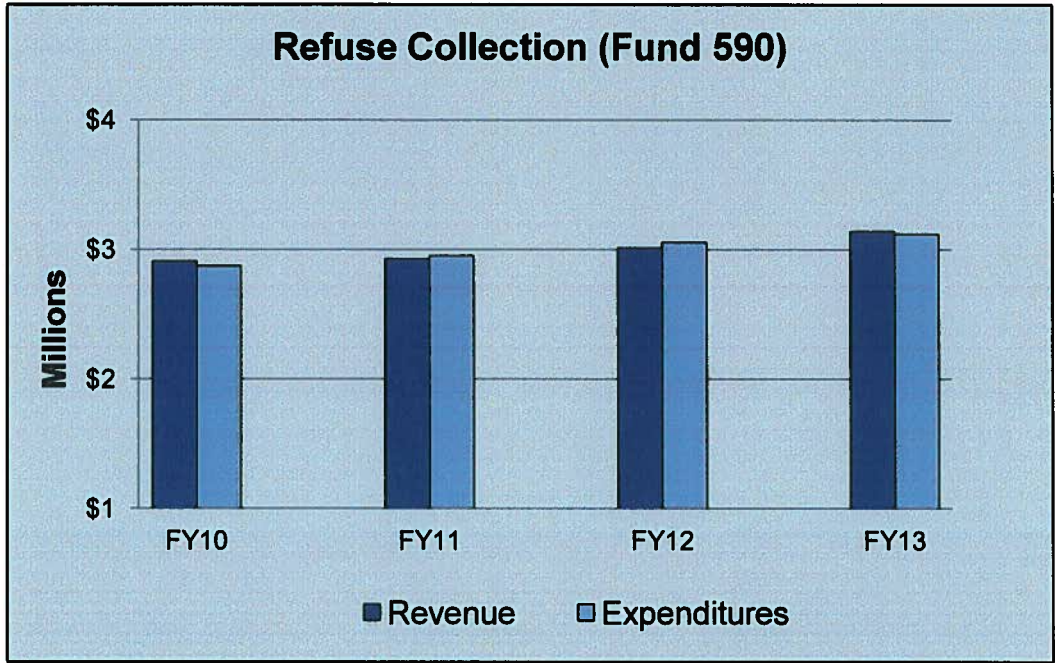




# Refuse Collection Fund (590)

## Revenues & Expenditure

Revenues came in for the fund at \$3,135,878. Expenditures in the fund were \$3,116,806 which was under the adopted budget. Expenditures increased in the area of contracted services to accommodate contract collection cost increases.



Public Works Refuse Collection				
User Fee Rates				
	FY 11	FY 12	FY 13	FY 14
Single Family Dwelling	\$ 22.79	\$ 23.64	\$ 24.76	\$ 25.03
Townhome	\$ 23.82	\$ 24.80	\$ 25.93	\$ 26.34

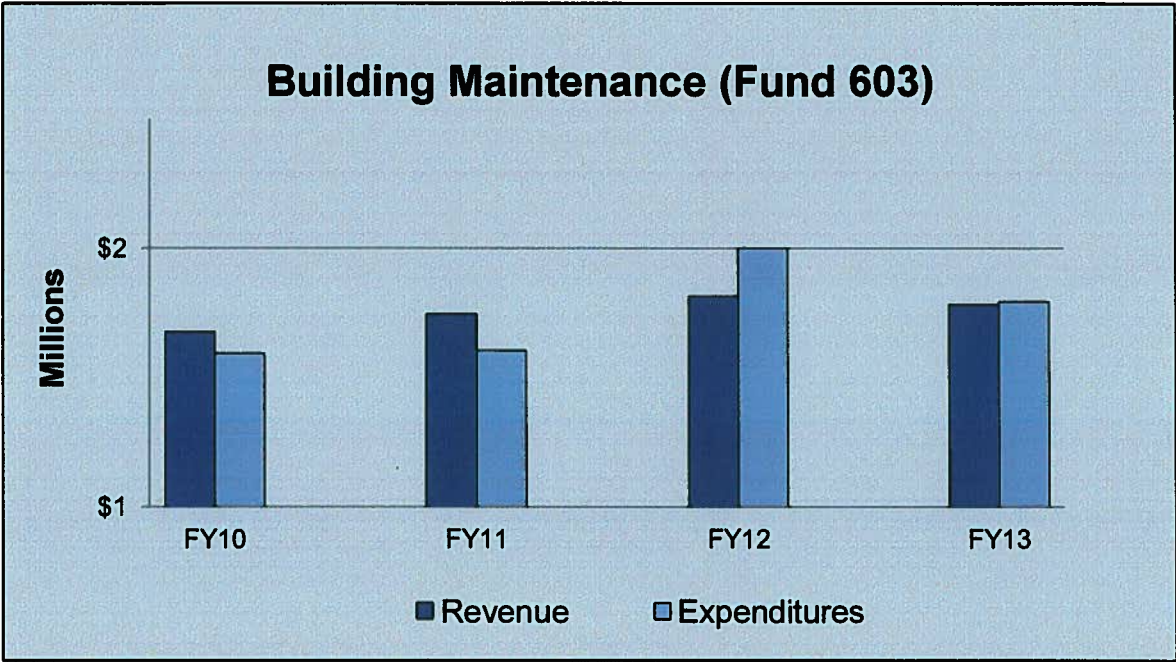
- User rates were increased to accommodate the contract collection cost increased in the City's contract.
  - 40% recycle rate for FY13 -Increased business and residential recycling has increased the rate to this level.
  - Courtesy truck rental remained at \$75.00 for FY13
- Waste transfer station revenue increased from \$129,815 in FY12 to \$133,183 in FY13
- Policy goal is to maintain 2 months operating reserve, current fund balance is \$356,100 which is slightly under this goal.
  - Fund has included sweeper and leaf disposal costs.



# Building Maintenance Fund (603)

## Revenues & Expenditure

In FY13 the Building Maintenance Fund expenditures were \$1,291,885 and the Revenue was \$1,281,474. The fund is operating in its fifth year and is intended to allocate costs to actual facilities to accurately reflect the cost to maintain and operate the city's building infrastructure. The current fund balance is \$275,503.



Staff has a five year strategic plan to implement needed facility improvements to maintain necessary building infrastructure which has been programmed in the CIP.



# Public Works Staffing

A citywide re-organization occurred in December 2008 which resulted in a reduction in the workforce from 69 FTEs to 61 FTEs. Additional personnel were transferred to different departments: Inspections to Community Development and Mapping to Information Technology. The overall reorganization resulted in a net reduction from 83 FTEs in FY 2009 to 61 FTEs in FY 2010. Additional budget cuts in FY2011 resulted in a workforce reduction of 3.5 FTEs for a total of 57.5 FTEs. In FY12, a building and grounds maintenance position was reinstated. In FY14 a restricted capital projects inspector was added for a current total of 59.5 FTEs.

<b>PUBLIC WORKS STAFFING</b>							
	<b>FY 09 1st half</b>	<b>FY 09 2nd half</b>	<b>FY 10</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>	<b>FY 14</b>
<b>Public Works Administration</b>	5	5	2	3	3	3	3
<b>Engineering</b>	5	5	4	3.5	3.5	3.5	4.5
<b>Buildings &amp; Grounds Maintenance</b>	19	19	17	16	17	17	17
<b>Street Department</b>	27	27	25	22	22	22	22
<b>Traffic Controls</b>	4	4	4	4	4	4	4
<b>Refuse/Recycling</b>	1	1	1	1	1	1	1
<b>Mapping Department*</b>	3	0	0	0	0	0	0
<b>Inspections Department*</b>	11	0	0	0	0	0	0
<b>Vehicle Maintenance</b>	8	8	8	8	8	8	8
<b>Total</b>	<b>83</b>	<b>69</b>	<b>61</b>	<b>57.5</b>	<b>58.5</b>	<b>58.5</b>	<b>59.5</b>
FY 09 to present staff reduction is 11.5%							

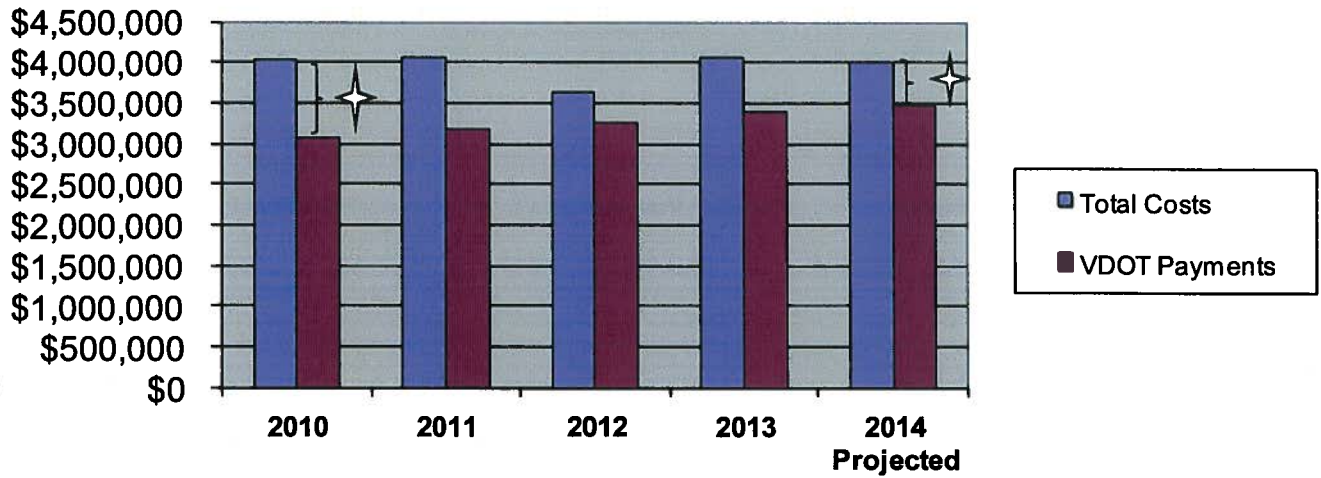


## U-3 Maintenance Expenditures

	2010	2011	2012	2013	2014 Projected
<b>Maintenance Expenditures</b>	\$4,036,025	\$4,060,500	\$3,632,000	\$4,050,535	\$4,000,000
<b>VDOT Maintenance Revenue</b>	\$3,083,100	\$3,173,690	\$3,268,900	\$3,390,280	\$3,480,200
<b>Difference</b>	\$952,925	\$883,810	\$363,100	\$660,255	\$519,800
<b>City Road Subsidy</b>	24%	21%	10%	16.0%	14.0%

\*Pre-Audit

### Street Maintenance Expenditures City of Manassas



★ Difference Between State Revenues and City Expenditures



# Service Efforts & Measures

Engineering Department				
Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b> % of major CIP projects designed / # of minor CIP projects designed	2 / 8	1 / 6	2 / 6	2 / 6
<b>Output</b> # of site plans and subdivision plans reviewed	20	29	40	40
<b>Outcome (Effectiveness)</b> % of site plans reviewed within 2.5 weeks	80.00%	90.00%	90.00%	40.00%
<b>Output</b> # of technical support work orders completed	40	30	50	75

Grounds Maintenance				
Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b> # of graffiti incidents on public property	70	106	200	200
<b>Output</b> # acres mowed	361	365	365	365
<b>Input (workload)</b> # of hours of park maintenance	2,900	3,600*	3,100	3,600
<b>Output</b> # of lane acres mowed	746	746	746	746

\*one time funding for sesquicentennial created 800 additional hours of park maintenance

Building Maintenance				
Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b> # of work orders completed	260	300	320	300
<b>Input (workload)</b> Square footage maintained / # of buildings	188,828 / 16	199,828 / 17	199,828 / 17	199,828 / 17
<b>Efficiency</b> Maintenance cost per square foot	\$3.94	\$4.15	\$4.15	\$4.10
<b>Input (workload)</b> # of buildings maintained	16	17	17	17



## Grounds - Beautification

Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b>				
# of square feet of flower/shrub beds planted and maintained	90,000	90,000	133,000*	133,000
<b>Output</b>				
# of trees in inventory	6,398	6,398	6,398	6,300
<b>Outcome (Effectiveness)</b>				
% of tree saucers mulched per year	30%	50%*	50%*	60%
<b>Output</b>				
planting beds/tree saucers sprayed (MH)	30	90	150	150

\*one time funding for sesquicentennial created 20% additional tree saucers mulched

## Street Department

Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b>				
# of lane miles maintained	253.00	253.00	253.50	254.30
<b>Output</b>				
average pavements condition rating roadways	66	64	70	73
<b>Outcome (Effectiveness)</b>				
# of square feet of sidewalks and driveways replaced	9,600	3,250	3,160	3,160
<b>Output</b>				
\$ amount of snow removal funds spent	\$1,000,000	\$300,000	\$120,000	\$225,000

## Traffic Controls

Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Output</b>				
# of traffic signals maintained	55	59	61	61
<b>Output</b>				
# of replacement signs installed	250	200	200	200
<b>Output</b>				
# of feet of thermo striping completed	35,000	40,000	50,000	90,000
<b>Output</b>				
# of street lights	2,930	2,950	2,979	3,050



## Refuse & Recycling

Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Efficiency</b>				
Cost per ton (refuse)	\$135.00	\$135.00	\$149.00	\$150.84
<b>Efficiency</b>				
cost per ton (recycling)	\$181.00	\$181.00	\$165.00	\$170.18
<b>Efficiency</b>				
cost per ton (yardwaste)	\$188.00	\$188.00	\$173.00	\$198.98
<b>Efficiency</b>				
single-family user fee	\$22.79	\$22.79	\$23.64	\$24.76
<b>Efficiency</b>				
trash & recycling misses/month	70	52	57	54

## Vehicle Maintenance

Measure	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
<b>Input (workload)</b>				
charged labor rate (per hour)	\$55.00	\$55.00	\$55.00	\$55.00
<b>Output</b>				
# of maintenance orders processed	3,100	3,000	3,100	3,057
<b>Outcome (Effectiveness)</b>				
# of pieces of equipment per mechanic	73	73	73	75
<b>Output</b>				
% of vehicles replaced / average age of fleet	2% / 8 yrs	2% / 8 yrs	5% / 8 yrs	4% / 8 yrs

# Benchmarking Data Conclusions

## Engineering

- Workload for site plans is lower than historic numbers. Used to be over 50 per year. The plan review target times are less than desired due to the need to prioritize the increased work orders.

## Buildings & Grounds

- Cost per square foot for building maintenance has remained flat from FY 12 to FY 13.

## Streets

- Street paving cycle – Decrease in paving cycle once every 15.6 years in 2004 to once every 25.3 years in 2013. Street condition rating dropped from 78 to 73 from 2004 to 2013. Trending the right way from 2010 to 2013.
- Sidewalk replacement has been reduced by 85% from 2004 to 2013.
- Snow removal actual expenditures vary significantly year to year. From a low of \$96,000 to a high of \$1.2 million. Average over last 8 years \$378,000. Budget is \$250,000.

## Traffic Controls

- Significant success in bringing down energy costs from use of LED lights. 38% savings.
- Number of feet of roadway striping (paint and thermo) has reduced by 40% since 2004 due to decreased maintenance budgets.
- Energy cost FY 2004 -\$614/signal; FY2013 -\$382/signal

## Solid Waste

- Number of trash and recycling misses has stayed close to the goal of less than 60/month over the last several years.
- Recycling rate for the City has increased from 32% in 2004 to 40% in 2013 (including commercial tonnage). Attributed in large part to providing residential recycling bins, single stream recycling, and increased citizen education.

## Vehicle Maintenance

- Percent of fleet replaced has been down to 1-2% over last several years. In FY13 replacements increased back to 4%.
- Targeted ways to increase mpg/vehicle:
  - Vehicle tracking software
    - More fuel efficient vehicles purchases
    - Use of hybrids, electric vehicles in fleet
    - More strict policy on vehicle idle times
- Fuel costs have been highly variable over last 5 years.





# Public Works FY 2014 Capital Projects

## Mosby St./Peabody St. Intersection Improvements T-50 \$206,000

Improvements to existing intersection and widening 200 LF of Mosby Street.

Drainage improvements will also be provided. Project is 50% funded with VDOT revenue sharing funds.



## Sidewalk Infill Initiative T-58 \$208,000

Project will install new sidewalk along Godwin Drive between Hastings Drive and Norfolk Southern Railroad. Also included is a section of walk along Sudley Road near Digges Road. Project is 50% funded with VDOT revenue sharing funds.

## Prince William Street T-019 \$3,276,000

Widen street and install curb, gutter, sidewalk and storm drainage. Improve off-site drainage. Evaluate feasibility of installing bike lanes, crosswalks, and pedestrian signals. 50% funded with state revenue sharing funds.



## **Portner Ave./Battle St./Main St. Storm Sewer Improvements D-23 \$950,000**

Install/replace existing storm sewer system to serve Portner Ave., Battle St., and Main St. to improve storm sewer conveyance through this area.



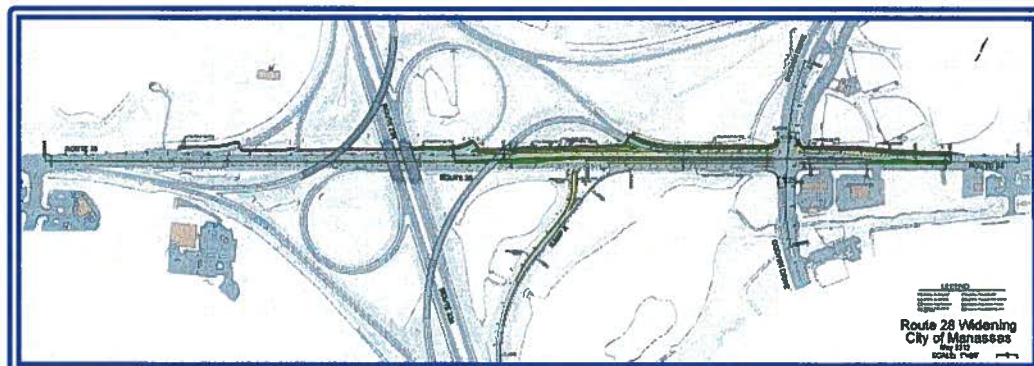
## **Traffic Signal Upgrades T-49 \$645,000**

Replace existing span wire with mast arms and replace existing traffic signal equipment at Sudley Road & Digges Road, Sudley Road & Rolling Road and Sudley Road & Godwin Drive. Funded with state and federal funds.



## **Route 28/Nokesville Road Widening T-42 \$6,200,000**

Design is underway for the widening of Route 28 from 4 to 6 lanes from Godwin Drive to the corporate limit. Shared used path is included with the project.



# Appendixes

Appendix A,B,C,D are based on fiscal year end reports. All fund balances have been prepared using the preliminary FY13 CAFR and are subject to change.



# Appendix A

## City of Manassas Public Works Fund 100 Expenditure Overview

Expenditure Category	FY 10 Adopted	FY 10 Amended	FY 10 Actual
Personal Services	\$ 2,521,580	\$ 2,608,184	\$ 2,388,410
Benefits	\$ 1,186,940	\$ 1,186,940	\$ 1,078,182
Purchased Services	\$ 1,284,980	\$ 1,729,484	\$ 1,655,043
Internal Services	\$ 1,758,520	\$ 1,818,520	\$ 1,773,536
Other charges	\$ 272,570	\$ 272,570	\$ 285,770
Supplies	\$ 468,210	\$ 557,259	\$ 540,981
Capital	\$ 9,600	\$ 33,675	\$ -
Debt Service	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 7,502,400</b>	<b>\$ 8,206,632</b>	<b>\$ 7,721,922</b>

Expenditure Category	FY 11 Adopted	FY 11 Amended	FY 11 Actuals
Personal Services	\$ 2,345,720	\$ 2,345,720	\$ 2,105,217
Benefits	\$ 1,069,190	\$ 1,069,190	\$ 975,602
Purchased Services	\$ 931,930	\$ 1,003,988	\$ 904,940
Internal Services	\$ 1,601,110	\$ 1,672,938	\$ 1,646,252
Other charges	\$ 254,380	\$ 253,380	\$ 248,673
Supplies	\$ 480,900	\$ 485,366	\$ 474,971
Capital	\$ -	\$ 9,289	\$ 5,228
Debt Service & Other	\$ -	\$ -	\$ (46)
<b>Expenditure Category Total:</b>	<b>\$ 6,683,230</b>	<b>\$ 6,839,871</b>	<b>\$ 6,360,837</b>

Expenditure Category	FY 12 Adopted	FY 12 Amended	FY 12 Actuals
Personal Services	\$ 2,338,530	\$ 2,029,516	\$ 2,143,521
Benefits	\$ 977,440	\$ 961,364	\$ 881,337
Purchased Services	\$ 1,043,730	\$ 1,648,357	\$ 1,508,678
Internal Services	\$ 1,653,060	\$ 1,653,060	\$ 1,643,287
Other charges	\$ 254,380	\$ 254,380	\$ 251,786
Supplies	\$ 479,900	\$ 489,517	\$ 418,560
Capital	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ (64,678)
<b>Expenditure Category Total:</b>	<b>\$ 6,747,040</b>	<b>\$ 7,036,194</b>	<b>\$ 6,782,492</b>

Expenditure Category	FY 13 Adopted	FY 13 Amended	FY 13 Actuals
Personal Services	\$ 2,487,550	\$ 2,272,550	\$ 2,358,343
Benefits	\$ 990,970	\$ 990,970	\$ 933,806
Purchased Services	\$ 1,304,120	\$ 1,784,338	\$ 1,420,684
Internal Services	\$ 1,528,230	\$ 1,528,230	\$ 1,644,526
Other charges	\$ 255,950	\$ 244,050	\$ 252,611
Supplies	\$ 476,850	\$ 518,050	\$ 462,964
Capital	\$ -	\$ 30,000	\$ 31,031
Debt Service	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 7,043,670</b>	<b>\$ 7,368,188</b>	<b>\$ 7,103,965</b>



# Appendix B

## City of Manassas Refuse Collection Fund 590 Expenditure Overview

Expenditure Category	FY 10 Adopted	FY 10 Amended	FY 10 Actual
Personal Services	\$ 109,230	\$ 109,230	\$ 142,422
Benefits	\$ 45,290	\$ 45,290	\$ 51,932
Purchased Services	\$ 2,502,550	\$ 2,502,550	\$ 2,492,974
Internal Services	\$ 179,780	\$ 179,780	\$ 181,409
Other charges & Supplies	\$ 1,600	\$ 1,600	\$ -
Supplies and Capital	\$ -	\$ -	\$ -
Other Uses of Funds	\$ -	\$ -	\$ -
Debt Service	\$ 300	\$ 300	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 2,838,750</b>	<b>\$ 2,838,750</b>	<b>\$ 2,868,737</b>

Expenditure Category	FY 11 Adopted	FY 11 Amended	FY 11 Actual
Personal Services	\$ 110,470	\$ 110,470	\$ 111,630
Benefits	\$ 48,760	\$ 48,760	\$ 41,990
Purchased Services	\$ 2,635,540	\$ 2,642,161	\$ 2,595,130
Internal Services	\$ 197,960	\$ 197,960	\$ 197,551
Other charges	\$ 1,750	\$ 1,750	\$ 1,684
Supplies	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -
Debt Service	\$ 300	\$ 300	\$ 177
<b>Expenditure Category Total:</b>	<b>\$ 2,994,780</b>	<b>\$ 3,001,401</b>	<b>\$ 2,948,162</b>

Expenditure Category	FY 12 Adopted	FY 12 Amended	FY 12 Actual
Personal Services	\$ 144,670	\$ 144,670	\$ 121,536
Benefits	\$ 78,830	\$ 78,830	\$ 43,281
Purchased Services	\$ 2,739,550	\$ 2,739,550	\$ 2,692,176
Internal Services	\$ 192,200	\$ 192,200	\$ 191,953
Other charges	\$ 1,750	\$ 1,750	\$ 1,684
Supplies	\$ -	\$ 5,392	\$ 780
Other uses of funds	\$ -	\$ -	\$ -
Debt Service	\$ 300	\$ -	\$ 234
<b>Expenditure Category Total:</b>	<b>\$ 3,157,300</b>	<b>\$ 3,162,392</b>	<b>\$ 3,051,644</b>

Expenditure Category	FY 13 Adopted	FY 13 Amended	FY 13 Actual
Personal Services	\$ 177,250	\$ 177,250	\$ 125,160
Benefits	\$ 80,740	\$ 80,740	\$ 41,097
Purchased Services	\$ 2,867,760	\$ 2,860,260	\$ 2,755,721
Internal Services	\$ 183,950	\$ 183,950	\$ 183,952
Other charges	\$ 1,750	\$ 1,750	\$ 1,983
Supplies	\$ 5,390	\$ 11,886	\$ 1,393
Other uses of funds	\$ -	\$ 7,500	\$ 7,500
Debt Service	\$ 300	\$ 300	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 3,317,140</b>	<b>\$ 3,323,636</b>	<b>\$ 3,116,806</b>



# Appendix C

## City of Manassas Vehicle Maintenance Fund 605 Expenditure Overview

Expenditure Category	FY 10 Adopted	FY 10 Amended	FY 10 Actual
Personal Services	\$ 521,650	\$ 521,650	\$ 523,510
Benefits	\$ 192,230	\$ 192,230	\$ 194,329
Purchased Services	\$ 124,000	\$ 124,000	\$ 344,501
Internal Services	\$ 340,340	\$ 340,340	\$ 337,069
Other charges	\$ 121,800	\$ 135,720	\$ 134,304
Supplies	\$ 1,117,120	\$ 1,117,120	\$ 959,210
Capital	\$ 142,800	\$ 163,211	\$ -
Other Uses of Funds	\$ 200,000	\$ 200,000	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 2,759,940</b>	<b>\$ 2,794,271</b>	<b>\$ 2,492,923</b>

Expenditure Category	FY 11 Adopted	FY 11 Amended	FY 11 Actuals
Personal Services	\$ 527,290	\$ 527,290	\$ 501,567
Benefits	\$ 192,590	\$ 192,590	\$ 191,458
Purchased Services	\$ 124,000	\$ 124,000	\$ 147,639
Internal Services	\$ 331,910	\$ 331,910	\$ 333,672
Other charges	\$ 135,800	\$ 135,855	\$ 129,535
Supplies	\$ 1,025,620	\$ 1,025,565	\$ 1,052,633
Capital	\$ 254,750	\$ 292,750	\$ 248,770
Other Uses of Funds	\$ 200,000	\$ 200,000	\$ 200,000
<b>Expenditure Category Total:</b>	<b>\$ 2,791,960</b>	<b>\$ 2,829,960</b>	<b>\$ 2,805,274</b>

Expenditure Category	FY 12 Adopted	FY 12 Amended	FY 12 Actual
Personal Services	\$ 531,040	\$ 531,040	\$ 494,373
Benefits	\$ 181,630	\$ 181,630	\$ 174,332
Purchased Services	\$ 124,000	\$ 159,320	\$ 172,556
Internal Services	\$ 288,140	\$ 288,140	\$ 291,162
Other charges	\$ 135,800	\$ 135,800	\$ 152,102
Supplies	\$ 1,025,620	\$ 1,141,487	\$ 1,169,858
Capital	\$ 879,800	\$ 1,093,480	\$ 906,736
Other Uses of Funds	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 3,166,030</b>	<b>\$ 3,530,897</b>	<b>\$ 3,361,119</b>

Expenditure Category	FY 13 Adopted	FY 13 Amended	FY 13 Actual
Personal Services	\$ 555,710	\$ 555,710	\$ 541,925
Benefits	\$ 185,000	\$ 185,000	\$ 180,941
Purchased Services	\$ 124,000	\$ 144,000	\$ 152,386
Internal Services	\$ 281,180	\$ 281,249	\$ 282,537
Other charges	\$ 135,800	\$ 186,600	\$ 183,939
Supplies	\$ 1,076,620	\$ 1,144,351	\$ 1,188,017
Capital	\$ 1,078,170	\$ 1,131,004	\$ 674,479
Other Uses of Funds	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 3,436,480</b>	<b>\$ 3,627,914</b>	<b>\$ 3,204,224</b>



# Appendix D

## City of Manassas Building Maintenance Fund 603 Expenditure Overview

Expenditure Category	FY 10 Adopted	FY 10 Amended	FY 10 Actual
Personal Services	\$ 250,420	\$ 250,420	\$ 259,418
Benefits	\$ 112,480	\$ 112,480	\$ 113,745
Purchased Services	\$ 250,110	\$ 274,110	\$ 186,845
Internal Services	\$ 84,460	\$ 84,460	\$ 75,872
Other charges	\$ 340,320	\$ 340,320	\$ 380,745
Supplies	\$ 86,500	\$ 86,500	\$ 74,331
Capital		\$ 75,000	
<b>Expenditure Category Total:</b>	<b>\$ 1,124,290</b>	<b>\$ 1,223,290</b>	<b>\$ 1,090,956</b>

Expenditure Category	FY 11 Adopted	FY 11 Amended	FY 11 Actual
Personal Services	\$ 278,430	\$ 278,430	\$ 275,573
Benefits	\$ 129,230	\$ 129,230	\$ 124,489
Purchased Services	\$ 316,110	\$ 316,110	\$ 248,673
Internal Services	\$ 80,240	\$ 80,240	\$ 100,080
Other charges	\$ 370,320	\$ 370,320	\$ 292,443
Supplies	\$ 45,960	\$ 45,960	\$ 61,703
Capital	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 1,220,290</b>	<b>\$ 1,220,290</b>	<b>\$ 1,102,961</b>

Expenditure Category	FY 12 Adopted	FY 12 Amended	FY 12 Actual
Personal Services	\$ 290,620	\$ 290,620	\$ 292,722
Benefits	\$ 123,550	\$ 123,550	\$ 125,134
Purchased Services	\$ 292,110	\$ 288,320	\$ 273,736
Internal Services	\$ 144,470	\$ 151,820	\$ 150,012
Other charges	\$ 370,320	\$ 370,320	\$ 314,607
Supplies	\$ 45,960	\$ 45,960	\$ 92,650
Other uses of funds	\$ -	\$ 250,000	\$ 250,000
<b>Expenditure Category Total:</b>	<b>\$ 1,267,030</b>	<b>\$ 1,520,590</b>	<b>\$ 1,498,861</b>

Expenditure Category	FY 13 Adopted	FY 13 Amended	FY 13 Actual
Personal Services	\$ 312,830	\$ 312,830	\$ 325,450
Benefits	\$ 135,820	\$ 135,820	\$ 131,168
Purchased Services	\$ 373,470	\$ 373,470	\$ 292,349
Internal Services	\$ 153,160	\$ 153,160	\$ 157,382
Other charges	\$ 370,320	\$ 370,320	\$ 305,303
Supplies	\$ 45,960	\$ 45,960	\$ 80,233
Other uses of funds	\$ -	\$ -	\$ -
<b>Expenditure Category Total:</b>	<b>\$ 1,391,560</b>	<b>\$ 1,391,560</b>	<b>\$ 1,291,885</b>

